

April 14, 2008

Mr. Royce Hanson, Planning Board Chairman
Maryland National Capital Park and Planning Commission
8787 Georgia Avenue
Silver Spring, Maryland 20910

RE: Takoma Park Elementary School Addition
Mandatory Referral Submission

Dear Mr. Hanson:

Per the requirements of the Uniform Standards for Mandatory Referral Review the following exhibits (including the Preliminary Plans Brochure) for the proposed Addition to Takoma Park Elementary school are submitted for the full Planning Board review.

Enclosures include copies of the following submittal package:

- Mandatory Referral Submission (6-copies)
 1. Narrative
 - a.) Hours of operation
 - b.) Conformance with the County's general plan
 - c.) Planned sidewalks
 - d.) Roadway construction
 - e.) County-designated historic properties
 - f.) Phasing schedule or plan
 - g.) Land for common or quasi-public use
 - h.) Funding source
 - i.) Impact to public parkland or land owned by M-NCPPC
 - j.) LEED certification (N/A)
 2. General location map
 3. Site plan
 4. Utilities and Right-of-Way
 5. Pedestrian and vehicular circulation plan
 6. Natural Resource Inventory/Forest Stand Delineation plan
 7. Special Protection Area Map
 8. Preliminary Forest Conservation Plan
 9. Topographic map
 10. Preliminary Stormwater Management Concept
 11. Landscaping and lighting
 12. Overall concept development plan
 13. Montgomery County Noise Ordinance
 14. Architectural schematics
 15. Traffic study

- Preliminary Plans Presentation Brochure (6-copies)
- Set of Drawings (6-sets)
 - CS Cover Sheet
 - A2.01 through A2.04 and A3.01 Architectural Plans and Elevations
 - C-3A Site Plan
 - C-7A Pedestrian and Vehicular Circulation Plan
 - L-100 Approved NRI/FSD Plan
 - L-101 Forest Conservation Plan
 - L-102 Landscape Plan
 - L102A Landscape Notes and Details
 - E-1 Site Lighting Calculation
- Forest Conservation Plan application (1 copy)
- Fee Schedule and worksheet (2 copies)

Should you or your staff have any questions or need additional information, please contact me by e-mail at Ray_Marhamati@mcpsmd.org or by phone at 240.314.1010.

Respectfully,



Ray Marhamati
Project Manager

Enclosures

Copy to:

Mr. J. Song, MCPS
Mr. M. Shpur, MCPS
Mr. C. Shuman, MCPS
Ms. A. Lindsey, M-NCPPC Environmental Planning (with attached Forest Conservation Plans, Fee Schedule Worksheets and Application)
Mr. John Marcolin, M-NCPPC Community Based Planning (with attached 6 copies of Mandatory Referral packages)
Ms. Ilona Blanchard Community Liaison, City of Takoma Park (with attached 6 copies of Mandatory Referral package)
Mr. Gary Mosesman, Smolen Emr Associates Architects